

**HOLLYWOOD CENTRAL ELEMENTARY SCHOOL
School-Level Parent and Family Engagement Plan (PFEP)
2019-2020**

Mission Statement

Hollywood Central Elementary School administrators, teachers, and staff work together with parents to deliver a quality education for students, preparing them to live, and work with all people, to think critically, to possess positive character traits, and to become responsible, productive citizens.

Engagement of Parents and Families

Hollywood Central will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan under section 1114(b) except that if a school’s programs, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Parents are involved in the development of Title 1 programs. Input regarding Title 1 events occur through open discussions at SAC meetings and analysis of Parent Survey information.

Coordination and Integration

Hollywood Central Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Kindergarten Round-Up	Title 1 Liaison
2	Curriculum Night	Title 1 Liaison
3	Family Fun Reading Events,(i.e., “Goodies for Grandparents”)	Title 1 Liaison
4		
5		
6		

Annual Parent Meeting

Hollywood Central Elementary will take the following actions to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1118(c)(1)].

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Advertising/Marketing	Administration	August/Early September Ongoing	Effective Student Placement/Parent Link documentation/Marquee/Website/Attendance Documentation
2	Agenda/Sign-In Sheets	Administration/Title 1 Liaison	Late August/Early September	Title 1 Public meeting Completed Sign-In Sheets
3	Title 1 Public Meeting/Open House	Administration	Late August/Early September	Title 1 Public Meeting Completed Sign In Sheets
4				

Flexible Parent Meetings

Hollywood Central Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Hollywood Central Elementary will schedule meetings/parent involvement activities to be held at various times during the day or evening to better accommodate parents. Our school will hold a public meeting for parents to inform them about the school’s participation in the Title 1 program and to encourage parents to be involved with reviewing and revising of the School’s Title 1 Plan. Teachers will hold conferences individually with parents of children in their classrooms. These conferences will be scheduled before or after school to accommodate parents’ schedules. Parents will be given a summary of the student’s progress and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussions on how they can support these efforts. The school will offer academic literacy trainings where childcare will be provided.

Building Capacity

Hollywood Central Elementary will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)].

Count	Content/ Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Individual Conferences	Instructional Staff	Teachers will conduct individual conferences to discuss each child’s assessment results, expectations, and goals for the school year.	Ongoing	Progress Reports Interims Conferences Forms
2	Parental Trainings	Administrations Reading Specialist Team Leaders Title 1 Liaison	Parents will be provided with strategies and activities that teach the values, traits, and characteristics that determine success in school and beyond.	Ongoing	Flyer Parent Link Agenda Sign-In Sheets
3	Frequent Communication	Administration Reading Specialist Classroom Teacher	Parents remain involved regarding classroom activities, resources and grade specific strategies they can use at home. Positive home/school communication builds a solid foundation for academic success.	Ongoing	Conference(s) Interim Flyer Parent Link Emails Agenda
4	Volunteer Program	Administration Volunteer Liaison	Parents and community remain involved in classroom activities, school wide events, and various projects parents can complete at home. Building a relationship between home, school, and community is essential to assure our students are college and career ready.	Ongoing	Conference(s) Interim Flyer Parent Link Emails Agenda

Staff Training

Hollywood Central Elementary will offer the following training to staff (teachers, pupil services personnel, principals, and other staff) in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Content/Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
1	Written communication when working with parents	Administration Teachers Parents	Creating a positive home school connection will improve the ability of staff to work effectively with parents.	August	Newsletters Student Planners Conference Interims Conference Statements Database Agenda Sign-In Sheets
2					
3					

Other Activities

Hollywood Central Elementary will offer other activities, such as parent resource centers, the school will conduct these activities to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Classroom and Grade Level Websites	Updates websites with classroom procedures, curriculum, assessment information, homework assignments, and special projects	Classroom Teachers
Student Agendas	Updates websites with classroom procedures, curriculum, assessment information, homework assignments, and special projects	Classroom Teachers
Title 1 Mobile Unit	Inform and provide parents with available resources and materials	Title 1 Liaison
Parent and Resource Center (PARC)	Inform parents of available services through newsletter and parent meetings and also provide resources and materials	Administration

Family Social and Academic Events such as: *Family Fun Reading Days “Goodies for Grandparents” *Take Your Child to Work Day	Faculty and staff participation at events	Administration Classroom Teacher
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Communication

Hollywood Central Elementary will provide parents of participating children the following [Section 1118(c)(4)]: 1118(c)(4)(A)];

- *Timely information about the Title I programs [Section 1118(c)(4)(A)];*
- *Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents’ comments on the plan that will be available to the local education agency [Section 1118(c)(5)].*

*Open House-Parents are given information on curriculum, Florida Standards, assessments, strategies to assist learning and help their children with homework and other information relating to student progress. Informed parents have a better understanding of how to help their child succeed.

*Monthly updates are presented at SAC Meetings.

*A review of comments from SAC Meetings and parent plan.

*Information posted on school’s website, www.hollywoodcentral.browardschools.com

*Frequent Parent Link Communication.

*Emails to parents.

Accessibility

Hollywood Central Elementary will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)]

Hollywood Central Elementary will provide the School Parent Involvement Plan (SPIP) in English, Spanish, and Haitian Creole upon request. Parents will be sent a notification of the plan in the school's newsletter and a copy will be available in the front office of the school. Translators will be available at all parent meetings and made available when needed.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1118(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on (03/20/19) and will be in effect during the 2017-2018 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before August 14, 2019.

Signature of Principal

Date

Sac Chairperson

Date